**RÉSUMÉ**

**VANESSA KIMBERLY FRANCIS**

#17 Hill Crest Drive, Claxton Bay

1868281-9946

**Objective:** To utilize my knowledge fully and to work arduously with great

dedication towards the achievement of the organization’s goals.

**Work Experience:** November 2016-2018

J.T.A. Supermarkets – Checkout / Cashier

* Ensuring that the customers were treated with courtesy and respect.
* The provision of excellent service & good quality of goods.
* Ensuring that the customer got everything that he or she came for.

**Education:** 2012-2017

Union Claxton Bay Secondary School

C.S.E.C (O’ levels)

* English General Proficiency Grade III
* Mathematics General Proficiency Grade III
* Information Technology General Proficiency Grade III
* Social Studies General Proficiency Grade III
* Spanish General Proficiency Grade III

**Currently Pursuing Bachelor’s Degree In Information Technology**

**Achievement:** Certificate of the completion of Secondary School

**Soft Skills:**

* Team work
* Punctuality
* Motivation
* Patience
* Persistence
* Effective communication

**References:**

* Mrs D.Samm Henry

Teacher

Union Claxton Bay Secondary School

1868364-6313

* Ms. Jenelle Deokiesingh

Teacher

Union Claxton Bay Secondary School

1868389-5471